



Key-card form

Name: _____ Surname: _____

Address: _____ City: _____

E-mail: _____

Key-card type:

- Employee at Department of Computer Science** (Access to all areas)

Valid from: _____ Valid to: _____

- Guest at department of Computer Science** (Access to all areas)

Visitor at: _____ Visitor to: _____

Valid from: _____ Valid to: _____

- Student with office** (Access to common areas + office level)

I have office in building: _____ Office number: _____

Valid from: _____ Valid to: _____

- Student** (Access to common areas)

Valid from: _____ Valid to: _____

- 2 years renewal (bachelor period) 2 years renewal (Master period)

Rules to apply:

I hereby acknowledge the key-card form from the Department of Computer Science, Aarhus University and I undertake to act according to the following rules:

1. Only to use your access to the buildings for study-related activities
2. To clean up room when leaving
3. To comply with the guard's instructions
4. Not to give away the access card or let unauthorized persons in the building
5. To keep the card and code separate
6. To return the key-card at the end of the period (guests only)

Date and signature

Date and signature
Department



AARHUS
UNIVERSITY

DEPARTMENT OF COMPUTER SCIENCE